

## IATM Board Meeting Minutes

**Date:** Thursday 14 December 2023, 11.30 (BST), 12.30 (CET)

**Attendance:** Joachim Breuninger (Chair), Oliver Götze, Meredith Greiling, Anne-Sophie Gutsche, Tiiina Lehtinen, Stephen Quick, Carolin Ranke, Stefanie Rother, Anja Schaluschke, Jiří Střecha, Peter-Paul de Winter ( notes), Laura Wright, Gabor Zsigmond.

**Guest:**

**Apologies:** Martin Bütikofer, Andrew Moritz, Sam Mullins, Heidi Rytky

---

### 1. Welcome

The Chairman welcomes all attendees.

### 2. Approval agenda

Approved.

### 3. Minutes of last meeting

Minutes are approved.

### 4. Matters Arising/Actions

1. **PPdW** has not yet had time to work on the statutes, due to extreme workload in Utrecht. Will be finished at the end of December 2023.
2. the changes to the website are well received by everyone, thanks to Anne-Sophie;
3. the recently sent newsletter looks good. Not all Board members received it. The mailing list will be checked, but the email may also have ended up in the SPAM box because it was sent bcc. The goal is to send a newsletter every two months. It is nice that there is room for the IATM members, active input is highly appreciated! **Action all Board members.**
4. A LinkedIn profile will be set up, **action ASG.**

### 5. Financial status

The conference in London has not yet been financially settled. We are still waiting for a number of invoices from London, SM promotion. A conservative estimate shows a loss of €4,000 - €5,000. The uncertainty lies in the question of whether the host museum must pay the participation fee. This will not cause any problems for Finland in 2024.

Everything else is going according to plan. The only adjustment is the increase in the Marketing budget.

### 6. Hiring contract Mrs. Gutsche

The current contract runs until the end of January 2024. JB's proposal is to extend this contract for 6 months, this proposal is unanimously adopted by the meeting.

### 7. Preparation and follow up of the next conference 2024 in Tampere

The program of the 2024 conference is almost ready. The call for papers will follow in mid-January and run until the end of March. Registration for participation is open in the period from June 1<sup>st</sup> to August 15<sup>th</sup>

The program is up, the times for the speakers are known, the names of the speakers still have to be filled in.

Financially, everything is not too bad and we stay within budget.

- JB: knows a possible keynote speaker, concerns how to deal with disasters → emergency network;
- LW: is cyber-attack interesting to discuss? LW checks whether a speaker on this subject can be found here.
- AS: suggests Silk Tool (<https://www.silk-tool.de/en/>). The ladies associated with this organization are always happy to come and talk, but expect costs.
- AS: proposes a second topic: financing of museums, what to do if a museum loses funding.
- TL: indicates that we should ask the keynote speakers and not wait, so let's get started 😊
- SQ: Can we do more with the topic of "losing funding"?

TL will share all information with us, **action TL**.

We approach the above keynote speakers and identify the costs involved. The person who has made a proposal will sort this out for the relevant keynote speaker. **Action JB, AS, LW**. During the next meeting we will decide whether we can and want to pay for the keynote speakers. The promotion holders are asked to share this information with TL and OG in advance in preparation for the meeting.

We decide that the call for papers can already be launched and will also be included in the newsletter, **action TL**.

There is a need for a good conference dinner so that all participants are together, which connects.

A general meeting is scheduled as we must elect and re-elect Board members. PPdW will circulate the re-election schedule, **action PPdW**.

A 1-hour Board meeting must also be included in the program. (according to article 26 of the articles of association, the Board must meet before and immediately after the general assembly).

## **8. Skill Bridge**

Two specific applications have been received, one from Finland and one from Scotland. SQ is working on it now and will report on it at the next meeting. There are still some financial hurdles to overcome.

In any case, it is very nice that this is now running.

The website still needs to be adjusted with regard to the Skill Bridge program, **action SQ and ASG**.

## **9. Any other business**

AS and JB have a few questions/remarks about the website homepage:

- webinars:
  - will there be any new webinars? It is expected that this will no longer be made. Has really been a “Covid thing”
  - do we keep the old webinars? Yes we do, but they are renamed to "resources"
- Board meeting reports on the homepage? Yes, we will do this with effect from this report, not retroactively. Of course, only after the official approval of the report by the Board.  
**Action ASG.**

#### 10. Next Board meeting:

February 8<sup>th</sup> 2024; 11.30 (BST), 12.30 (CET)  
Via WEBEX, **JB** will send an invitation.

#### 11. Closure

##### **Approved meeting schedule 2024**

February 8 <sup>th</sup>	WEBEX (moved to 15 <sup>th</sup> )
April 7 <sup>th</sup> -8 <sup>th</sup>	In Berlin
June 6 <sup>th</sup>	WEBEX
August 29 <sup>th</sup>	WEBEX
September 8 <sup>th</sup> -12 <sup>th</sup>	Finland IATM Conference
October 3 <sup>rd</sup>	WEBEX
December 5 <sup>th</sup>	WEBEX

Peter-Paul de Winter  
Secretary