



## **IATM STATUTES VERSION 2024**

ADOPTED BY THE GENERAL ASSEMBLY September 10, 2024

### **Section I: Name and Legal Seat**

#### Article 1

A not for profit association is hereby established under the name of the International Association of Transport and Communication Museums, (IATM). The name in French will be L'Association Internationale des Musées de Transport et Communication, (AIMT) and the name in Spanish will be Asociación Internacional de Museos de Transportes y Comunicaciones, (AITM).

#### Article 2

The Association shall normally have its Legal Seat in the city where the Treasurer resides. The Board may decide to vary this from time to time.

### **Section II: Definition of a Museum of Transport and Communications**

#### Article 3

The Association shall recognize as a Museum of Transport and Communications any permanent institution which meets the requirements of the International Council of Museums and is wholly or partially devoted to one or more subjects in the fields of transport and communications.

#### Article 4

Within this definition shall also fall:

- Permanent institutions which conserve historical monuments in the fields of transport or communications and are officially open to the public;
- Permanent institutions which operate one or more historical means of transport or communication for the public.

### **Section III: Aims of the Association**

#### Article 5

The Association exists to promote the professional networking of its members in order to enhance the quality of their work for the benefit of society, visitors and customers. Within its herein identified fields it supports the same aims as those of the International Council of Museums (ICOM).

#### **Section IV: Membership and Subscriptions**

##### Article 6

The Association shall be composed of Institutional Members, Individual Members, Associate Members and Honorary Members.

##### Article 7

Every permanent institution which, subject to approval by the Board, fulfils the requirements of articles 3 and 4 may join the Association as an Institutional Member.

Institutional Members shall designate their permanent head or a qualified member of their staff or a Member of their Governing Board as representative in the Association.

The Board may also approve an Institutional Membership to any other organization supporting the objectives of the Association.

Institutional Members have the right to speak at the General Assembly and to vote.

##### Article 8

Subject to the approval of the Board, any person associated or formerly associated with museums may be admitted as an Individual Member.

They have the right to speak at the General Assembly and to vote.

##### Article 9

Individual Members of ICOM who have chosen IATM as one of their 'Committees' will be admitted as Associate Members.

They have the right to speak at the General Assembly but not to vote.

##### Article 10

IATM encourages its Members to become members of ICOM and to meet the ethical standards set and supported by them.

#### Article 11

The General Assembly or the Board may nominate a limited number of Honorary Members from among persons who have rendered exceptionally distinguished services to the Association. Their election will be subject to the approval of the General Assembly.

They may attend the General Assembly with the right to speak and to vote.

They are not required to pay for an IATM subscription.

#### Article 12

Each Institutional or Individual Member shall pay the subscription determined by the General Assembly.

An individual or institution may exercise the privileges of membership, including any right to speak at the Assembly and they will have the right to one vote if the following terms are met:

- 1) Their initial subscription is received and acknowledged by the Secretary.
- 2) The Board has approved their membership.
- 3) Their annual subscription is fully paid up.

Subscriptions paid relate to the calendar year in which they are made.

The Board may cancel the membership of any Member who has failed to renew their annual subscription thirty days after the issue of the Board's reminder.

### **Section V: The General Assembly**

#### Article 13

The General Assembly shall consist of all Members of IATM/AITM/AIMT present at the meeting.

General Assemblies can take place in person, online or a hybrid of both.

#### Article 14

The General Assembly shall be empowered to adopt any amendments to the Statutes.

It shall elect the Members of the Board and the President.

It shall determine the level of membership subscriptions.

It may adopt the programs and budgets submitted by the Board.

It may adopt and approve the reports and the accounts of the years preceding the latest meeting of the General Assembly.

It may elect Honorary Members.

#### Article 15

The General Assembly shall meet every second year in ordinary session.

#### Article 16

In addition, extraordinary meetings of the General Assembly may take place:

- at the request of the majority of the Members of the Board;
- or at the request of at least 25% of Members, including proxies.

A request from Members shall be made to the Secretary in writing, indicating the proposal or issue to be considered by the General Assembly.

Extraordinary General Assemblies have the same rights and rules as the General Assembly.

#### Article 17

At least four months notice shall be given before an ordinary meeting of the General Assembly.

Extraordinary meetings of the General Assembly shall be convened with at least two months notice.

The agenda of the meeting shall be communicated to the Members in writing (via email) at least one month before the session. Details of proposals from a Member to the General Assembly shall be sent, in writing (via email), to the President at least two months before the session.

The quorum of the General Assembly shall be at least 20% of Institutional and Individual Members, including proxies.

#### Article 18

A Member of the Board may, if necessary, be deputized to represent the President or the Vice-Presidents in presiding over the General Assembly or any other meeting of the Association, its Board or its Executive Committee.

#### Article 19

Members of the staff of Institutional Members, who are not otherwise individual members, may attend the General Assembly and other meetings of the Association as observers, subject to the payment of the appropriate meeting fee.

In deciding on matters before the General Assembly, votes shall be cast in person or communicated by correspondence, as the President may decide. Any member of the Association may appoint another Member to vote on his behalf, provided that the appointment is given in writing.

In case of parity of votes and on an open ballot, the President shall have the casting vote.

### **Section VII: The Board**

#### Article 20

The Board shall be composed of the President and fourteen elected Members, all representatives of Institutional or Individual Members. The Board consists of at least ten and a maximum of fifteen members. The number of individual members on the Board may never exceed 25% of the total number of Board members.

#### Article 21

Members of the Board shall normally be elected by written ballot, or by acclamation, to be decided by the President, at a General Assembly. The names of the candidates shall be communicated to the Members at least one month before the date of the Assembly. Any member of the Association may appoint another Member to vote on his behalf, provided that the appointment is given in writing.

If the General Assembly is inquorate, then the Board shall undertake a postal ballot (via email or other electronic means) of all voting members and declare the result to all Members within two months of the General Assembly. All members of the former Board shall retain their membership until the election result is declared.

#### Article 22

Candidates for the Board must be:

- Representatives of Museums which have been Institutional Members for at least twelve months at the closing date of the electoral process or;
- Individual Members for at least twelve months at the closing date of the electoral process.

In electing Members of the Board, the General Assembly shall take into consideration a geographical staggering and a spreading over the fields of interest for which the Association caters. The Board strives for diversity and inclusivity and explicitly takes this into account in the pre-selection process of potential Board members.

#### Article 23

In case of a tied vote, the President shall have the casting vote.

#### Article 24

The Board will appoint from its Members two Vice-Presidents, a Secretary, a Treasurer and a Communications Officer. More than one duty may be undertaken by the same person.

#### Article 25

Members of the Board are elected for a period of four years, dating from the General Assembly at which they are elected. Board Members are eligible for re-election. Reelection of the President as a Board member is allowed in principle for two terms of four years following their presidency. This is subject to approval by the members at the general assembly.

## Article 26

The Board shall meet:

- immediately before and after the General Assembly;
- and at least once a year.

Board meetings will be held in person, online or a hybrid of both.

In addition, an extraordinary session may be held at the request of a minimum of two Members of the Board.

The quorum of the Board shall be six Members. Decisions of the Board will be made based on a simple majority of votes. In the event of a tied vote, the President may make a casting vote.

## Article 27

The Board shall meet under the chairmanship of the President and shall consider:

- The preparation and implementation of programs and budgets.
- The maintenance of and, where appropriate, change to the Statutes.
- The selection and nomination of Candidates for the Board to be presented to the General Assembly.
- Elections and voting procedures whether that be at the General Assembly or by Postal Ballot.
- Such other matters as the President may deem appropriate.

## Article 28

Subject to ratification by the General Assembly, the Board may take any decisions on behalf of the General Assembly which may become necessary during the intervals between meetings of the General Assembly.

## Article 29

The Board shall be authorized to organize under the chairmanship of one of its members, commissions for special fields of interest or special working groups.

## Article 30

If a member of the Board ceases to fulfil the conditions for eligibility to the office, he/she shall leave the Board at the next General Assembly.

#### Article 31

The President may co-opt any Member of the Association whose presence s/he considers helpful, to attend meetings of the Board with the right to speak but not to vote.

### **Section VIII Business of the Association**

#### Article 32

The President and the Secretary shall represent the Association. The President shall convene and preside over the meetings of the General Assembly and the Board and shall propose the agenda for these meetings. The Secretary shall conduct and coordinate the business of the Association under the supervision of the President. He/she shall, under the supervision of the President, prepare and present to the General Assembly the Annual Report.

#### Article 33

The Vice-Presidents shall assist the President and represent him/her in an official capacity if the need arises.

#### Article 34

The day-to-day business of the Association shall be coordinated by the Executive Committee, under the Chairmanship of the President.

The Executive Committee shall comprise the President, the Secretary, the Treasurer and the Communications Officer, together with any other Member the President deems necessary.

The Executive Committee shall meet as and when required by the President. Its decisions are subject to ratification by the Board.

#### Article 35

The Treasurer shall keep the accounts of the Association under the supervision of the President. He/she shall be responsible for ensuring that they are audited by an accountant.

#### Article 36

The Communications Officer shall under the supervision of the President take responsibility for implementing the Board's public affairs policy.



Article 37

Members of the Board shall assist the President, the Vice-Presidents and the Secretary and conduct the business of such special commissions as may be set up by the Board to further the cause of the Association.

**Section IX: Rules, responsibility, business and fiscal year**

Article 38

The activities of the Association shall be undertaken in line with these Statutes as adopted from time to time by the General Assembly

Article 39

The Association is responsible for its obligations with its funds only, any personal responsibility of its members is excluded.

Article 40

The business and fiscal year of the Association is the calendar year.

**Section X: Amendments of the Statutes**

Article 41

Resolutions concerning amendments of the Statutes shall require a two-thirds majority of votes cast, for or against the amendments. Such amendments must be submitted to all Members of the Association at least two months prior to the meeting of the General Assembly.

**Section XI: Dissolution of the Association**

Article 42

The decision of the General Assembly to dissolve the Association shall require a (written) three-quarter majority of all Members.